## No:112/PA/BISE, Bannu.

Dated: 24-01-2020

## **NOTIFICATION**

In order to accelerate the delivery of services the Competent Authority has been pleased to notify the following Standard Operating Procedures (SoP) to be observed by the Certificate Sections while processing duplicate certificates.

- 1. The following documents will be required with the application form for issuance of Duplicate Certificate.
  - a. Copy of CNIC (Self / Father / Guardian)
  - b. Copy of Detailed Marks Certificate.
- 2. The attestation of application form will not be required.
- 3. The facility of stamp papers will be made available at the premises of the Board.

This is issued for strict compliance, please.

Board of Intermediate & Secondary Education, Bannu

## Copy for information to the:

- 1. Assistant Secretary BISE, Bannu
- 2. PS to Chairman, BISE, Bannu.
- 3. All Concerned.
- 4. Notice Board.